

Higher Degree Research Student Conference Travel Scheme

Guidelines

1. Introduction

CEPAR provides support for CEPAR affiliated students wishing to present their research at national and international conferences. This scheme is designed to complement conference funding schemes offered by students' home universities.

2. Eligibility

Applicants must

- 2.1. be currently enrolled and progressing satisfactorily (funding is not available to attend a conference that is being held while they are on leave).
- 2.2. be based at an Australian university under the supervision of a CEPAR CI or AI and must be a CEPAR affiliated student¹ (visiting or practicum students may apply during the period they are based at an Australian university).
- 2.3. be attending a conference and presenting a paper or poster on research in the area of population ageing.
- 2.4. apply for funds in advance of the conference.

3. Scheme

- 3.1. Subject to budget availability, the total funding pool will be \$10,000 per annum.
- 3.2. Students may be awarded a maximum of \$1,500 in conference support over the period of their candidature over the course of the Centre's operation (28 September 2017 to 27 September 2024).
- 3.3. Where similar support schemes are offered by the student's home institution, the applicant must demonstrate that they have sought, or are seeking, funding support under the home institution scheme.
- 3.4. The applicant must discuss the proposed travel with their supervisor prior to application.

4. Allowable budget items and reimbursement

- 4.1. Funding may be used to support conference expenses including registration, airfares or travel expenses, accommodation and living expenses.
- 4.2. Reimbursement for expenses up to the agreed amount will be provided upon provision of receipts.

5. Application and Assessment

- 5.1. Application forms are available on the CEPAR website at cepar.edu.au.
- 5.2. Applications will be assessed by CEPAR's Director in order of receipt and will only be approved for as long as funds are available. Assessment will be on the basis of i) alignment of the presentation title with CEPAR's research program and ii) the potential career development benefits to the applicant.

¹ Applications may be made via the *CEPAR Student Nomination Form*

6. Successful applicants

6.1. All applicants will be notified in writing of the outcome of their application within 14 days of receipt.

7. Review

7.1 The program is subject to review at any time.

8. Further information

All enquiries should be directed to Colleen Faes-Scott, Director of Operations, UNSW node.

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