

Grant Application Support Scheme

Guidelines

1. Aim

The aim of the scheme is to provide support for emerging CEPAR researchers developing applications for external competitive funding schemes by matching the grant applicant with a senior member or members of CEPAR to offer guidance throughout the application process.

2. Eligibility

The Scheme is open to members of paid CEPAR academic staff employed as Level B or C academics intending to submit an application for a competitive funding scheme.

3. Scope and support provided

The scheme seeks to complement rather than replicate support provided by schemes offered at the faculty or university level at the nodes where CEPAR researchers are based. Applicants should take advantage of node-based schemes where appropriate.

In particular, it will provide support at the conceptual level, providing guidance on:

- assembling the project team including opportunities for multidisciplinary collaboration;
- expressing the problem being addressed by the grant proposal and its significance;
- articulating potential impact and national benefit and pathways to achieving impact; and
- identifying potential partners (in the case of ARC Linkage grant applications etc).

It does not offer support with budget or compliance checking or interpretation of grant funding rules; this type of support should be available through the grants offices at each of the nodes.

4. Process

An eligible member of staff should lodge an application using the prescribed form as early as possible. In the case of ARC, NHMRC or other grant rounds where the annual timetable is known, applications for the *CEPAR Grant Application Scheme* should be lodged at least six months before the anticipated closing date of the target competitive grant scheme. For other schemes, applications for the *CEPAR Grant Application Support Scheme* should be lodged as soon as possible after the target competitive grant opportunity is announced.

In addition to the completed form, the applicant should supply:

- A link to the funding announcement
- A copy of the funding rules
- A copy of any previous grant application for this project, such as seed funding, whether or not successful, and outcome reports if these are available

Once an application is received, the applicant will be matched with at least one senior CEPAR researcher based on the alignment of the project with the expertise of the senior researcher(s). Where it is deemed to be useful to the application, the advisory team will include, where possible, a senior researcher from a disciplinary background different to that of the applicant.

5. Further information

All enquiries should be directed to Colleen Faes-Scott, Director of Operations (Acting),

CEPAR UNSW node.

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